

Hello OFA MWG,

Below is a summary of our last MWG call. Please let us know if you have any questions.

Thanks,
Allison

Attendees:

Paul Grun, Cray
Divya Kolar, Intel
Jim Ryan, OpenFabrics Alliance
Joe Balich, Nereus
Allison Barry, Nereus

Agenda

- Nereus Team Update
 - Joe out of office March 2020
 - Allison, additional Nereus team member and VTM events to be onsite for OFA Workshop 2020
- Events
 - OFA Workshop 2020
 - Updated Workback Schedule – attached
 - Schedule Snapshot
 - ~~[August 1] Select TPC Chair and Schedule First TPC Meeting in August (33w)~~
 - ~~[October 15] Build Initial Workshop Topic Categories for OFA Community Review (22w)~~
 - ~~[November 5] Finalize Workshop Categories, Session Formats, Collaborative Activities (19w)~~
 - ~~[November 12] Announce Call for Sessions and EB Registration (18w)~~
 - [December 6] Secure Keynote Speaker, Define Tutorials (15w)
 - [January 17] Close Call for Sessions, Announce Extension (8w)
 - [January 24] Close Extended Call for Sessions (7w)
 - [January 31] Speaker Selections Due to MWG (6w)
 - [February 3] Distribute Speaker Acceptances (6w)
 - [February 11] Sponsorships Due (5w)
 - [February 24] Finalize Agenda (3w)
 - *Suggest Feb 10 (4w) or Feb 17 (5w)
 - [February 25] Close EB Registration (3w)
 - [March 17-19] OFA Workshop 2020
 - TPC Update
 - Next deliverable – Secure Keynote Speaker, Define Tutorials [December 6]
 - Divya drafted tutorials/training overview for TPC review
 - **AR: Nereus** to leverage overviews for promotional materials once finalized by TPC, including list of materials attendees will need to participate

- InsideHPC article
 - Targeting publication before Call for Sessions and deadline in January
- Speaker Tracker – attached
 - **AR: Nereus** to track speaker proposal information and accepted status for MWG
 - This tracker will be used as a reference for agenda setting, slide status tracking, promotional materials, etc.
 - **AR: Nereus** to gain access to EZChair to track submissions
 - This is separate from TPC evaluation tracker that the TPC Chair also maintains
- Agenda Setting
 - Skeleton Agenda
 - Keep Thursday a half day, have the day end at 3PM
 - **AR: Nereus** to publish dates and times of workshop on OFA website
 - **AR: Nereus** to touch based with VTM Events to confirm if Tuesday can end at 5:30pm
 - CFS & EB Reg Reminder Communications
 - Nereus drafted, to move them forward as appropriate
 - SNIA
 - Added event to their Event Calendar (<https://www.snia.org/news-events/calendar>)
- OFIWG / DMTF Joint Meeting
 - Invitation distributed, promoted via social media and in the newsletter
 - DMTF also distributed within the org, and promoted via social media
- Blog
 - Posted
 - SC19 Libfabric Session Highlight
 - Upcoming blogs
 - Keynote / Tutorials Highlight
 - Awaiting confirmed details
 - ONUG Webinar Highlight
 - Awaiting confirmed details
 - SNIA/OFA RPM Efforts
 - On hold until this gets more traction
- Webinar
 - ONUG
 - Webinar content review process ongoing
 - Scheduling TBD
- Opens
 - **AR: Nereus** to cancel Dec. 26 MWG meeting