Hello OFA MWG,

Below is a summary of our last MWG call. Please let us know if you have any questions.

Thanks,
Allison

Attendees:
Paul Grun, Cray
Divya Kolar, Intel
Jim Ryan, OpenFabrics Alliance
Joe Balich, Nereus
Allison Barry, Nereus

Minutes
- Events
    - OFA Workshop 2020
        - Schedule Snapshot
            - [August 1] Select TPC Chair and Schedule First TPC Meeting in August *(33 weeks out)*
            - [September 30] Determine Workshop Categories *(24w)*
            - [November 10] Announce Call for Sessions and EB Registration *(19w)*
            - [December 6] Secure Keynote Speaker *(15w)*
            - [January 17] Close Call for Sessions, Announce Extension (*8w*)
            - [January 24] Close Extended Call for Sessions *(7w)*
            - [January 31] Speaker Selections Due to MWG *(6w)*
            - [February 3] Distribute Speaker Acceptances *(6w)*
            - [February 11] Sponsorships Due *(5w)*
            - [February 24] Finalize Agenda *(3w)*
                - *S*uggest Feb. 10 (*4w*) or Feb. 17 (*5w*)
            - [February 25] Close EB Registration *(3w)*
            - [March 17-19] OFA Workshop 2020
        - TPC Support – Topics/Themes Development
            - Engagement underway
                - **AR: Jim/Divya** to reach out to ONUG and Dr. Panda for Workshop theme suggestions
                - **AR: Paul** to spearhead Workshop theme exercise within OFIWG, OFA Board/XWG, SNIA NVM TWG and Gen-Z
                - **AR: Paul/Jim** to reach out to Jeff Squires (OpenMPI) for Workshop theme suggestions
        - TPC Recruitment
            - Outreach list/letter developed and vetted
            - **AR: MWG** to reach out to suggested TPC members
        - insideHPC partnership
            - 2020 SOW approved
            - **AR: Nereus** to execute agreement
    - SC19

- BoF acceptance notices due at the end of August
- **AR: MWG** to develop promotional plan if accepted, review promotional opportunities with SC organizers
- Blog
  - Upcoming blogs
    - SC19 BoF highlight (if accepted)
    - SNIA RPM Work Register
      - **AR: Nereus** to research suggested use cases
- Webinar
  - ONUG
    - Webinar details being confirmed with Divya
    - **AR: Nereus** to develop promotional support once details are confirmed
- Member Relations
  - OFA PR Toolkit
    - **AR: MWG** to review and provide feedback as necessary
    - **AR: Nereus** to share OFA PR Toolkit with XWG and Working Group mailing lists once approved
- Opens
  - Paul Grun to be out of office September 2-13, 2019