**OFA XWG Meeting**

**Oct 22, 2020**

**10am Pacific time**

* Roll Call:

Board Members:

 **At-Large / Harold Cook**

Broadcom / Eddie Wai

HPE / John Byrne

Huawei / Daqi Ren

IBM / Bernard Metzler

**Intel / Divya Kolar**

**LLNL / Matt Leininger**

Mellanox / Gilad Shainer

**Oak Ridge / Chris Vimmer**

**Sandia / Mike Aguilar**

Others:

**Jim Ryan**

**Paul Grun**

**IBM/Red Hat / Doug Ledford**

Intel / Tatyana Nikolova

Intel / Bob Woodruff

**Intel / Phil Cayton**

* Opens, Agenda Bashing
	+ Should the OFA try to do any marketing of the OFMF Working Group at SC20?
		1. Mike Aguilar will submit BoF paperwork to Divya
* Approve XWG minutes from [Sept 3, 2020](https://downloads.openfabrics.org/WorkGroups/board/minutes_xwg/2020/OFAXWGMinutes_20200903.docx) and [Oct 1, 2020](https://downloads.openfabrics.org/WorkGroups/board/minutes_xwg/2020/OFAXWGMinutes_20201001.docx)
	+ We skipped approval of the XWG minutes at the Oct 1 meeting because we had the wrong minutes on the agenda, making up for it by approving the last two meetings this time
	+ A motion was made to approve the XWG minutes from September 3, 2020 and October 1, 2020. The motion was made by Divya Kolar (Intel) and seconded by Michael Aguilar (Sandia).
* Bylaws update
	+ Second discussion of the Board Procedures and Membership Policy, potential to start review period
	+ At a time the Working Group is started, a Charter must be created.
	+ A modification of the dues for 2021 should be acted upon.
* Correction to figures presented at last Board meeting are needed: 2021 accumulated surplus ending numbers were not correct
* We are going to be at $91,5**52** with our accumulated surplus.
* Discussion of D&O Insurance, and whether the OFA should purchase such
	+ Directors and Officer insurance is a common thing.
	+ Discussion of general liability insurance for the OFA and whether it should purchased