OFA XWG Meeting
May 3, 2018
11am Mountain

1. Roll Call:
   Board Members:
   At-Large / Harold Cook
   Broadcom / Eddie Wai
   Cray/Paul Grun
   HPE / ???
   Huawei / Daqi Ren
   IBM / Bernard Metzler
   Intel / Divya Kolar
   Jump Trading / Christoph Lameter
   LANL / Susan Coulter
   LLNL / Matt Leininger
   Mellanox / Gilad Shainer
   NetApp / David Dale
   Oak Ridge / Scott Atchley
   RedHat/Doug Ledford
   Sandia / Mike Aguilar
   Also present:
   LANL/Jesse Martinez
   Mellanox/Bill Lee
   OFA/Jim Ryan
   Intel/Paul Bowden
   LANL/Parks Fields
   Intel/Bob Woodruff

2. Approve XWG minutes from 4/26

   - A motion to approved the minutes from 26 April was made by: Divya Kolar (Intel). The motion was seconded by Mike Aguilar (Sandia). The minutes were unanimously approved.

3. Officer Nomination and Voting Timeline & Process

   - Officers are elected to two year terms.
     - Chair and Secretary elected in even numbered years.
     - Vice Chair and Treasurer elected in odd numbered years.
     - Thereafter, officers serve a 2 year sentence.
   - Officer candidates must be employees/contractors of promoters
     - Need not necessarily be a Director from that company/organization.
   - Participation in nominating and voting is limited to promoters.
   - Each promoter gets one vote (per position).
   - Elections held at the June Board meeting.
   - Nominations close at the end of the May Board meeting.

4. Director Quorum and Attendance discussion / Bylaws

- We would like to define in the Bylaws in regards to Director attendance at meetings and a minimum requirement for a voting quorum :
  - Participation requirements.
  - What happens if participation requirements are not met?
  - How to correct a non-participation issue.

5. Collaboration Status (regular updates, if any)
   - We currently have a collaboration with SNIA. There is some interest in collaborations with Gen-Z and the IBTA. There is no information, yet, on interest for collaboration with UCX or the Linux Kernel Community.

6. The OpenFabrics Workshop, Post Mortem

- We are looking at reducing the costs by changing the Workshop location. The motivations include potentially increasing Workshop attendance and audience pool and make shortening the Workshop a requirement to save costs.
  - If we co-locate our Workshop with another conference, co-location removes flexibility in Workshop location. However, co-location can allow our Workshop to benefit from co-promotion and have joint activities with similar technical programs. In addition, co-location can potentially expand our audience to include users, application developers that likely unaware of OpenFabrics.
    - Potential Events
      - Cloud Expo
      - Hot interconnects
      - Linux community events
      - NetDev
      - OCP Summit
      - Open Networking Summit
      - SNIA Events such as PM Summit or Storage Developers
  - Another option for reducing costs would be to change the Venue search. Recommended venues include:
    - Argonne
    - Sandia
    - Lawrence-Livermore
    - NCAR-Boulder
    - Oak Ridge
    - Universities
      - Indiana University
      - Ohio State University

- - - Santa Clara University
    - University of California-Berkeley
    - University of Texas-Austin
  - Intel Jones Farm Campus
- Shortening the program length to 3 days would help with costs, be less arduous on attendees, and allow for the Technical Program Committee to be more selective with session submissions.